



TAX ASSESSOR-COLLECTOR CONTINUING EDUCATION TRANSCRIPT

Reporting Period: 12/30/2022 - 12/29/2023

Hon. Melissa D. Stevens
Tax Assessor-Collector
Titus County
110 S Madison St Ste A
Mount Pleasant, TX 75455

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Enrolled Date: 12/30/2020

Date	Description	Earned Hours
12/30/2022	Excess hours carried from 2022	10.00
01/18/2023	Longview Regional Meeting	3.00
03/01/2023	2023 Harris Govern User Conference	8.50
05/18/2023	Fundamentals of the Americans with Disabilities Act	1.00
05/19/2023	Manufactured Housing & Boat and Motor Titling & Registration	1.00
05/19/2023	Advanced Assessments and Collections (PTEC.9)	18.00
05/19/2023	FLSA, USERRA, & Sexual Harassment	1.00
05/19/2023	FMLA: What Every Employer Needs to Know	1.00
06/04/2023	Bankruptcy Seminar	2.00
06/07/2023	89th Annual Tax Assessor-Collectors Association Conference	14.00
08/01/2023	Legislative Update	2.00
08/23/2023	Title Fraud Training	2.00
08/23/2023	State Laws & Rules Update	2.00
08/23/2023	TxDMV Legal Updates	0.50
11/16/2023	41st V.G. Young School for Tax Assessor-Collectors	13.00
Total Hours for Year:		79.00

You have met your education requirements for the period 12/30/2022 - 12/29/2023.

You may carry forward to the next reporting period 10.00 hours.

Texas Property Tax Code § 6.231

(a) A county assessor-collector must successfully complete 20 hours of continuing education before each anniversary of the date on which the county assessor-collector takes office. The continuing education must include at least 10 hours of instruction on laws relating to the assessment and collection of property taxes for a county assessor-collector who assesses or collects property taxes.

(d) A county assessor-collector shall file annually a continuing education certificate of completion with the commissioners' court of the county in which the county assessor-collector holds office.

Print Date: 01/25/2024

For questions regarding CE hours, please contact the TACA Education Director at education@tacaofexas.org.

Monica Walden

From: Melissa Stevens <mstevens@co.titus.tx.us>
Sent: Thursday, January 25, 2024 2:21 PM
To: 'Monica Walden'
Subject: 2023 transcript hours
Attachments: Transcript-2023.pdf

Good Afternoon,

I need this as an agenda item for the commissioners to sign off on. I should have done it at the last CC but it was jam packed.

Here is the memo, that was sent to me as the reminder.

Let me know if you have any questions.

Thanks again!
Melissa Stevens



Shay Luedeke - Bell County
Tax Assessor-Collector

2023 Education Hours

Howdy,

This is a friendly reminder to file your 2023 Continuing Education Transcript with the Commissioners Court.

Pursuant to SB 546 (Section 6.231d of the Texas Property Tax Code).

Sec. 6.231. CONTINUING EDUCATION.

(a) A county assessor-collector must successfully complete 20 hours of continuing education before each anniversary of the date on which the county assessor-collector takes office. The continuing education must include at least 10 hours of instruction on laws relating to the assessment and collection of property taxes for a county assessor-collector who assesses or collects property taxes.

(b) In addition to the requirement described by Subsection (a), a county assessor-collector shall successfully complete continuing education courses on ethics and on the constitutional and statutory duties of the county assessor-collector not later than the 90th day after the date on which the county assessor-collector first takes office.

(c) Continuing education required by this section must be approved by a state agency or an accredited institution of higher education, including an institution that is a part of or

associated with an accredited institution of higher education, such as the V. G. Young Institute of County Government.

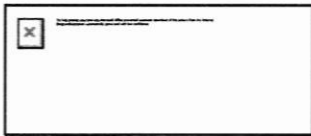
(d) A county assessor-collector shall file annually a continuing education certificate of completion with the commissioners court of the county in which the county assessor-collector holds office.

(e) To satisfy the requirement described by Subsection (a), a county assessor-collector may carry forward from one 12-month period to the next not more than 10 continuing education hours that the county assessor-collector completes in excess of the required 20 hours.

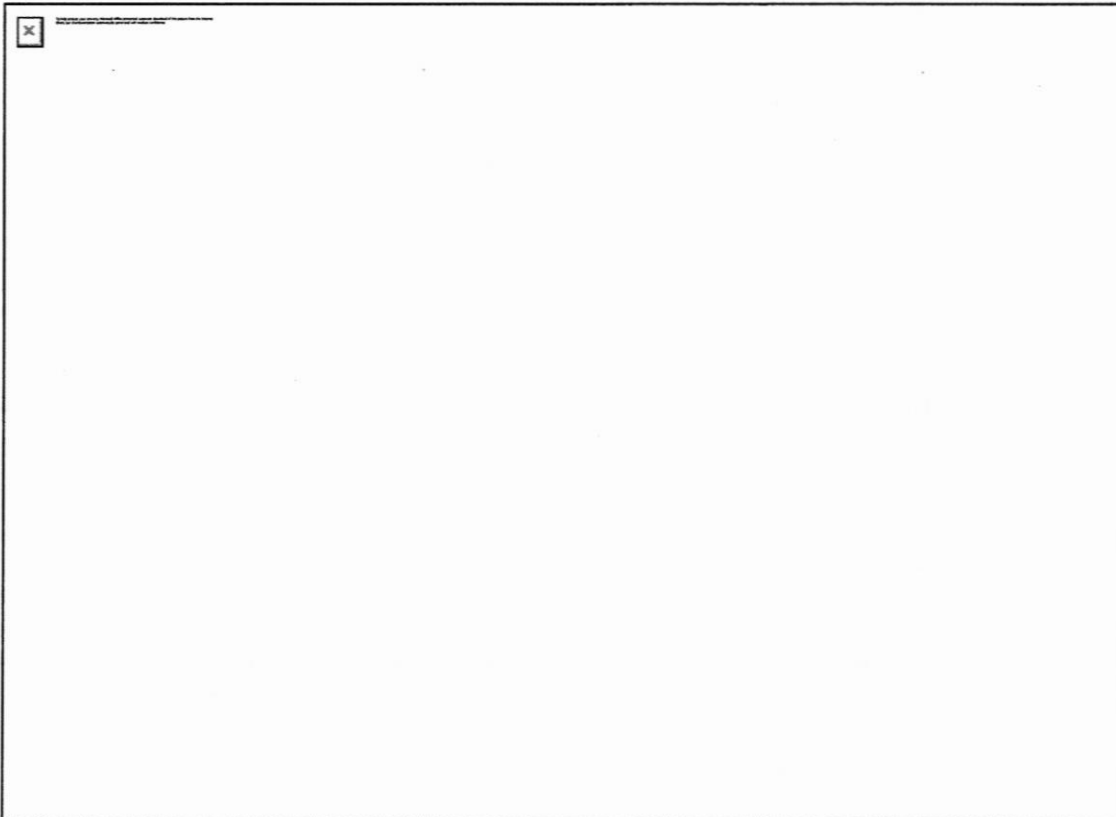
(f) For purposes of removal under Subchapter B, Chapter 87, Local Government Code, "incompetency" in the case of a county assessor-collector includes the failure to complete continuing education requirements in accordance with this section.

To download a copy of your transcript, log in at the county.org website.

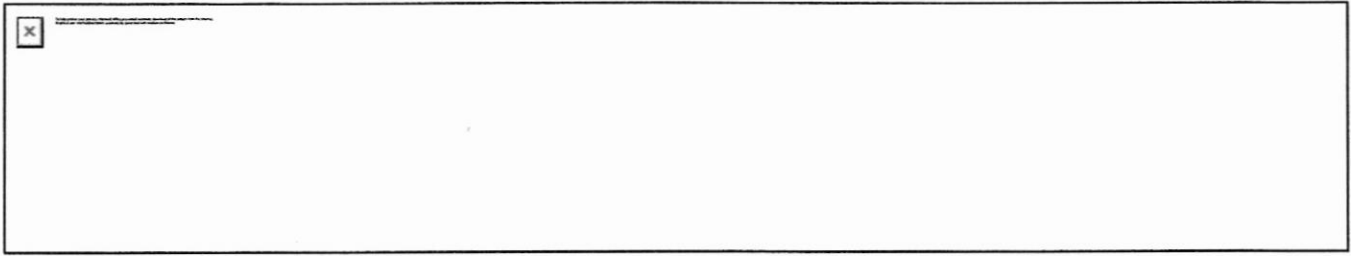
1. Click "Member Portal" button



- Sign In with your Username/Password



- Click "TACA Transcripts"



- Click on "Transcript" next to "TACA Hours for 2024"
- Print it/Save it and send it to Commissioners Court as an agenda item for approval and filing with the county clerk.

Thanks!

Shay Luedeke, CTOP

Tax Assessor-Collector

